

Manager's Report

This financial year is showing strong growth with all our businesses outperforming last year. The hardstand in particular is proving to be a real success with Mike and Mark at full stretch.

We are 20% ahead of the income the hardstand generated for the same period last year and have had to purchase two more cradles to satisfy the demand.

The new extension to trailer park A is filling well. It won't be too long before we are looking at additional storage space – maybe it will have to be some sort of stacking system.

Marina berth occupancy is not showing the growth we had hoped. In fact, at the moment, we have 29 berths free. Over the last month an unusual number of boats have been sold or moved from Seaview but I am confident that the berths they have vacated will fill over the summer months.

What's planned for 2013? The café is ready to build but the Board is adamant that construction won't begin before we have contracted a suitable operator. This is proving to be more difficult than anticipated. Other projects on the books are the completion of F and G Piers to provide an additional 42 x 10m berths and the continuation of the walkway around the edge of the marina. The aim is to complete the entire pathway by the end of 2014.

We are all looking forward to a break from our busy year and I'm sure you are too. The Board, the staff and I would like to thank you all for your support of Seaview Marina. We wish you all a relaxing Christmas break and happy boating over the festive season.

Best regards
Alan McLellan
CEO



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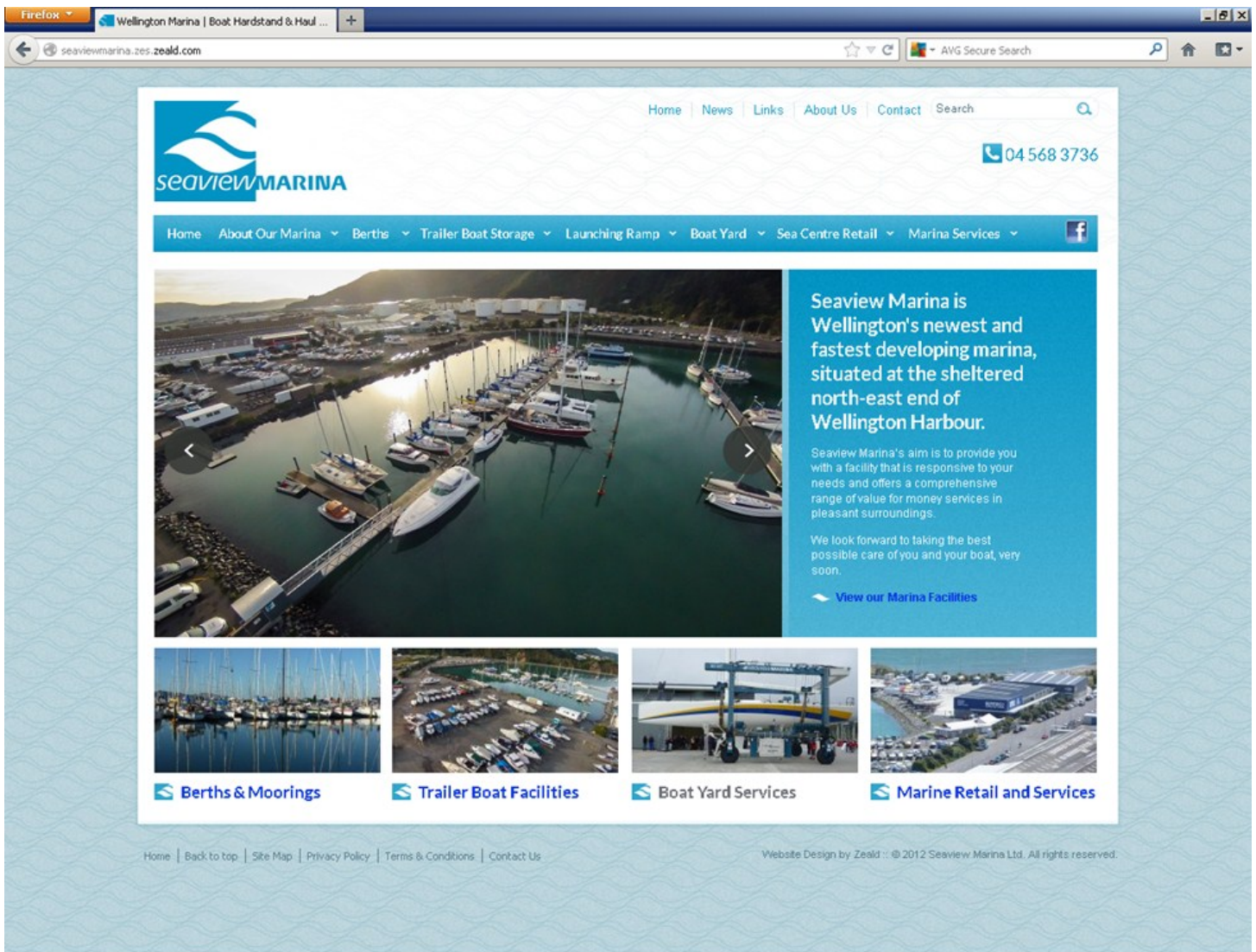
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Check out our New Website!

Seaview Marina has launched a new and improved website.

Our new site features more information on all marina services and facilities, links to Sea Centre tenants and great images and videos. Check out the fantastic aerial slideshows of the marina (you may even see your boat) and find us on Facebook, Twitter and YouTube.

www.seaviewmarina.co.nz





Christmas and New Year Hours For Seaview Marina Office and Boat Yard

25-26 December 2012 CLOSED
1-2 January 2013 CLOSED

At all other times over the Christmas and New Year period we will be open at the usual times

Monday to Friday:	8am-5pm
Saturday:	
Office	8:30am-12 noon
Boat Yard	8am-5pm

The Board, management and staff of Seaview Marina wish all our customers a very Merry Christmas and happy and safe 2013



Important things to check before you go on holiday:

Double-check mooring lines and roller furlers

Please check your mooring lines for wear and chafe. Renew, repair or upgrade them if necessary. Ensure your roller furlers are secure.

Security

Ensure valuables are stowed out of sight in your boat and vehicle. Lock your vessel. Keep pier gates closed and don't let strangers through the gates.

Unplug your vessel

If you do not require power supply to your vessel while you are on holiday, ensure your shore power electrical supply is switched off and your supply lead is disconnected before leaving. Your supply lead should be coiled up and stored in a dry location onboard your vessel where it will not be damaged.

Check Bilge Pumps

It is important to frequently test your **bilge pumps** by switching from the automatic to manual position on the bilge pump switch. However, this doesn't guarantee that the pump will work when unattended. You should also check the automatic float switch by manually raising it to make sure that it turns on the pump. Also, check for debris or corrosion that might keep it from floating up properly. If this switch fails the pump won't turn on and your boat could take on sufficient water over time to do serious damage.

Check your Insurance is up to date

Is your vessel insurance current? Would you be covered if anything happened to your vessel, or you damaged another?

Spare Boat Keys

The marina office holds a set of keys for many vessels stored on the marina. This not only provides the owner with a spare in case you forget yours, but also gives us access to your boat in an emergency. With your permission we can also make them available to tradespeople working on your boat, and save you a trip to the marina. If you would like us to hold a spare set of your boat keys to drop them in to us. Please clearly label them with your name, the vessel name and berth or park number.

New Walkway Completed

We have just completed stage one of a landscaped shared cycle and walking path through the marina, between the marina office and boat ramp barrier.

The walkway joins Eastern Bays Marine Drive with the Hutt River Trail and it is hoped this path will become a link in the planned Great Harbour Way cycle and walking path.

The new walkway expands the range of facilities Seaview Marina provides for marina customers and the public and is already being enjoyed by walkers, cyclists and the even the occasional painting group.

Feel free to walk around the water's edge and relax and enjoy the view on one of the many seats provided.



New Faces

We introduce you to two new staff members who have recently joined the Seaview Marina team

Mark Cousins - Maintenance Dockhand

Originally from Christchurch, Mark is 46 and is married with two children. Mark brings a wide range of skills to the marina and will be assisting Mike on the boat yard, operating the travelift, undertaking maintenance work and also taking on project work relating to health and safety and environmental issues. Mark is the proud owner of Cosmic Thing, a Farr 1020, as well as an Elliott trailer yacht which he has been told he now needs to sell. He is planning to extensively cruise the Sounds and Abel Tasman National Park with his family.



Alison Watt - Administrative Assistant

Alison has over 12 years experience as a personal assistant, receptionist, project manager and office manager in various fields. She currently works weekday mornings backing up Suzanne in the day to day running of the office. Alison is married with two children and spends her spare time enjoying family, renovating, keeping up some level of fitness and travelling.



Ablution Block Gets a Facelift



Old shelving was removed from the main wash area and replaced with a new countertop.

The Ablution Block underwent a recent facelift with the installation of two new benches, a full-length mirror and more coat hooks.



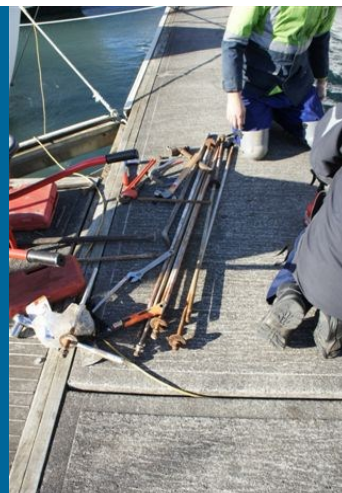
The Ladies toilet area, which previously lacked bench space, now has a generous counter top.

Through-bolt Replacement Continues

As part of the on-going winter maintenance programme at the marina, Mike and Mark have been replacing the metal through-bolts that hold all our floating pier structures together. Next year work will continue replacing through-bolts on the fingers and behind angle brackets.

The floating structures are in remarkable condition considering many are now 18 years old and this preventative maintenance will ensure they continue to give good service into the future.

We anticipate this work will continue into the next 2-3 years



The New Zealand Clean Marina Programme

Seaview Marina has made a pledge to work towards becoming a certified Clean Marina whereby we will make a voluntary public commitment to reduce pollution and enhance the environment through sound business strategies. We are currently preparing for an independent audit of the marina in order to gain Clean Marina certification.

The Clean Marina programme aims to promote sustainable environmental initiatives to help protect our coastal and inland marine areas for future generations to enjoy as we do today.

The Clean Marina programme is an industry led programme developed by the New Zealand Marina Operators Association. It encourages marina operators, boatyards, contractors and recreational boaters to do their part to protect coastal and inland water quality by engaging in environmentally sound Best Management Practices such as regular boat engine

inspection and maintenance, proper waste disposal and reduction of discharge.

These practices once implemented will contribute to safer, cleaner marinas, as well as cleaner waterways.



Is Your Vessel Insured?

A requirement of storing your vessel at Seaview Marina is that it must be insured.

In the past we have asked for verbal assurance that your vessel is covered. A change to this policy is that we now require *written proof* that your vessel has adequate, up-to-date insurance cover. This means all customers will need to provide us with a copy of their certificate of currency from their insurance company.

Please email your Certificate of Currency to: suzanne@seaviewmarina.co.nz.

or post to:

Seaview Marina

P O Box 33-230, Petone, Lower Hutt. 5045.

For any queries regarding insurance requirements please contact:

Suzanne Willis on 04 568-3736



Exotic visitor to Seaview

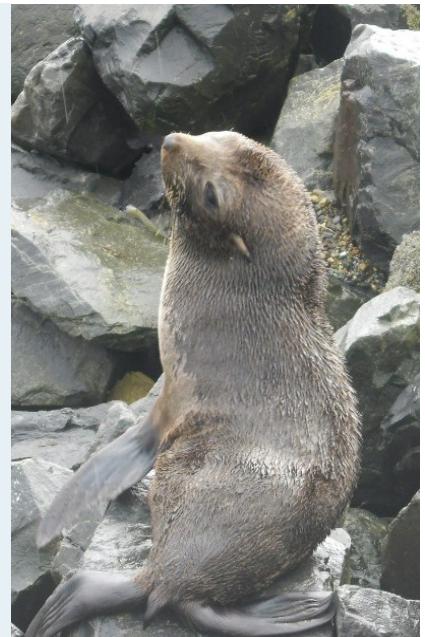
Weaned New Zealand fur seal (Kekeno) pups frequently take a break in Wellington harbour. This youngster was snapped by E pier residents David and Kirsty Hosegood in the marina.

Fur seals are the most common seals in New Zealand waters. They are good swimmers and can dive deeper (up to 238m) and longer (11minutes) than any other seal but on land can become disorientated and have been found in unusual places such as back-yards, drains and streets.

If you see a seal here are some simple rules to follow:

- Always stay at least 10m from them.
- Don't disturb them, make loud noises or throw objects
- Keep dogs and small children under control
- Never attempt to touch or handle them.
- They can be aggressive and you can carry diseases that can transfer to them and make them ill.
- Do not feed them.

**If you see a seal that is severely injured, entangled in marine debris, or being harassed by people or dogs
Call the DOC HOTline 0800 362 468.**



A Reminder - Marina Berth, Pole Mooring and Trailer Park rental charges increase on 1 January 2013

The new annual charges from 1 January 2013 are:

Category	Current Charge	Charge from 1 January 2013
10m berth	\$3285	\$3450
12m berth	\$4064	\$4267
14m berth	\$4800	\$5040
16m berth	\$5475	\$5749
18m berth	\$6833	\$7175
20m berth	\$8422	\$8843
Cat Berths 12-16m	\$5264	\$5527
Cat Berths 16-20m	\$6180	\$6489
Trailer Parks	\$1226	\$1287
Pole Moorings	\$1226	\$1287

Casual Marina Berth Rates (per day):

10-12m	\$16	\$17
14m	\$21	\$22
16m	\$26	\$28
18m	\$31	\$33
20m	\$36	\$38
Trailer Park (per day)	\$10	\$11
Pole mooring (per day)	\$10	\$11

Please remember to update your Automatic Payment

If you have not already done so, please contact your bank as soon as possible to increase your automatic payments to cover the new charges. To calculate the correct monthly payment amount, just divide your new annual charge by 12.



No Cash, No Splash

In the past we have offered our customers the option of paying their final boat yard invoices on account, with payment due by 20th of the following month.

We have now changed our billing system and require all boat yard accounts be paid in full before your boat is launched.

The only exception to this will be if a prior arrangement has been made with the marina manager.



FIRE EMERGENCY PROCEDURES AT SEAVIEW MARINA

What to do if you discover a fire in the marina.

Activate Fire Alarm

Note - Fire alarms are not connected to the Fire Service

**Call 111 by telephone and advise the Fire Service that:
There is a boat on fire at Seaview Marina
Describe the location within the marina (pier, berth number etc.)
Advise what fire fighting efforts, if any, are already in progress.**

Warn Others

**Account for all persons and clear the pier
Advise marina staff ph.: 568-3736 or 0274 435 330.**

Keep Spectators Well Away

**Fuel tanks or LPG cylinders may explode
Toxic fumes may be present**

Only If Safe To Do So

- Use all available fire fighting equipment to combat the fire
- Secure the burning boat to the marina with a chain
- Remove adjacent boats and boats downwind away from the fire area to create a fire break

Ensure the Fire Service has clear access to the fire, open all access gates, remove vehicles near fire hydrants and pier bridges



Marina piles and water quality pass the test

We have recently received good news on the environmental side. A Ministry of Fisheries team undertook a survey of the marina waters. Their report stated that Seaview Marina had one of the cleanest marina environments in New Zealand. To complete the picture divers were employed to check the piles for Tole-do worm and found no sign of the destructive pest.



Two New Gates installed in Trailer Park A

A new cantilevered, sliding gate was recently installed at the main entrance to Trailer Park A.

In addition, a pedestrian gate has been placed on the south-western fence line. This will enable park users to easily access the marina office and ablution block without having to walk around the park perimeter.

Trailer park A customers grey access tags have been changed remotely and will now open both gates.

New Rules for Divers in the Marina

Diving in marinas is hazardous by nature. Variable water quality, low visibility, the presence of bacterial growths and marine pollutants, hanging boat lines, plus the very real possibility of getting run over by a fellow boater, are all dangers faced by those undertaking in water hull cleaning and maintenance.



In addition, when done too vigorously, or when ablative paint is scrubbed, unacceptable levels of toxic bottom paint are released into the surrounding water and seabed sediment. Divers should never be hired to clean a hull painted in ablative antifouling and any vessel which is heavily fouled should not be cleaned in its berth.

Seaview Marina supports the New Zealand Clean Boating Programme and has gone to considerable expense to provide safe alternatives to underwater hull cleaning and containment of antifouling and marine growth on the boat yard.

We are also concerned that anyone diving on vessels is safe whilst on site.

We are therefore asking all divers to comply with the following requirements:

- Register with Seaview Marina before attending and undertaking any work.
- Provide a list of employees and their relevant qualifications.
- Provide a copy of insurance details, divers medical and Department of Labour certification competence
- A suitable first aid kit will be on site which will include oxygen (a trained first aider will also be available)
- A copy of the companies Health and Safety policy including evacuation procedure is to be provided and to be checked and signed by the marina .
- No activity will be undertaken which visibly discolours the water or discharges pollutants into the marina.
- On a daily basis, Seaview Marina is to be advised which boats are being worked on and what work is being undertaken. We also require to be kept informed on when work is completed at the end of the day.
- Ensure relevant signage/flags are used on the pier to indicate divers are working (use lookouts).
- No diver will work alone as per the diving regulations. Divers must be accompanied by team members and must be tendered by a trained line attendant 9a stand by diver should be available).
- Inform the local Department of Labour office of all diving works via a faxed notification form; (provide a receipted copy to the Seaview Marina office).

If the above rules are not followed, then diving will not be permitted within the marina

Further information can be found on the website for the Ministry of Business, Innovation and Employment; Factsheet – What you need to know about occupational diving, or contact Mark Cousins at Seaview Marina phone: 0274 102 196.

Seaview Sails & Rigging

Christmas Gifts for the Boatie in your life



Seaview Sails and Rigging based in the Sea Centre has a great selection of gifts for the boatie in your life, from gear bags to key rings, all competitively priced.

Gear bags - \$80.00- \$90.00

Back Pack - \$80.00

Brief Case – \$95.00

Cap - \$25.00

Cell Bag - \$5.00

Key Ring - \$7.50

Wallet - \$20.00

Sail Ties -\$6.00

You can come in or buy online at

www.seaviewsails.co.nz/gear.html

We have EFT-POS

Unit 12, 100 Port Road, Seaview, Ph. 566 7788

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Hull Clean

- Regular in-water attention to remove slime and algal build up (no chemicals used)
- Use a surface air supply system to inspect and clean
- Water blasting and removal of marine growth
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